



FIRTH OF CLYDE COASTAL ROWING CLUB

Minutes of FOCCRC Committee Meeting, Wednesday 23rd September 2020 (8:00pm on Zoom)

On-Line:

Committee: John McFarlane, Eleanor Collier, Louise McCarron, Lynda Graham, Julia McQuaker

Apologies: Hugh Maclean

Sabbatical: Melanie Grey

| Item | | Action |
|------|---|--------|
| 1 | <p>Welcome John welcomed everyone to the virtual Committee meeting.</p> | |
| 2 | <p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> ▪ The previous minutes were agreed. <p><u>Outstanding Actions:</u> EC – Website refresh on-going.</p> | |
| 3 | <p>Return to Rowing & Covid Update Following the change to the Coronavirus restrictions and guidance from the SCRA and SportScotland, rowing started again on 28th August with coastal rowing under the same rules as contact sports. The following processes were put in place:</p> <ul style="list-style-type: none"> ▪ John McFarlane is our Covid Officer ▪ Risk Assessment completed and Coronavirus Guidance notes circulated to all members with comprehensive cleaning procedures and practical advice. ▪ All coxes required to wear a mask, to have been trained and practiced the new cleaning, launch and recovery procedures and complete SportScotland’s Covid Officer course. ▪ Track and Trace details for every session. ▪ Rowing sessions have been lengthened to allow time for cleaning. ▪ Rows are being booked on Facebook for first few weeks. ▪ New and potential members can row subject to receipts of completed pre-membership form. | |
| 4 | <p>Training Update</p> <ul style="list-style-type: none"> ▪ Sports Scotland On-Line Covid Training - certificates to be sent to Louise to be logged. ▪ Practical FOCCR Covid protocol training - for all coxes ▪ New Training Matrix - Louise has compiled a useful summary of all relevant training courses completed by members with dates. | |

| Item | | Action |
|------|---|-----------------------------|
| 5 | <p>Social and Fundraising Update</p> <ul style="list-style-type: none"> ▪ It was agreed that individual members can support Robin Scott when he runs the substitute London Marathon in Largs on Saturday 4th October if they wish. ▪ Green Shutter Quizzes will not be going ahead for the foreseeable future. | |
| 6 | <p>Finance Update</p> <ul style="list-style-type: none"> ▪ The outstanding Invoice for Inverclyde Sports Central was discussed, and cheques arranged for other expenses. ▪ Change of bank account signatory forms to be completed | <p>JMcF EC JMcQ</p> |
| 7 | <p>Skiff Checks, Location and Maintenance</p> <ul style="list-style-type: none"> ▪ The new location of the skiffs is proving problematic as when the Yacht Haven car park is busy access is being blocked by trailers and parked cars. There is a potential new location at the other side of the Heras fencing nearer the pontoon. ▪ Hugh sent an email and reported that he has made spare plastic thole pins for each skiff. Hugh has also done an excellent job repairing the gunnel and Breasthook on Thistle and will be liaising with Fairlie Boat Builders to book Saltire winter maintenance. ▪ Skiff weights and securing skiffs for winter weather – Eleanor to cost water filled weights. | <p>HMc EC</p> |
| 8 | <p>Website Refresh</p> <ul style="list-style-type: none"> ▪ Eleanor to email Stuart Turner on Arran to request changes to website contact emails and allow additional access to website booking system. ▪ Everyone to have a look at the website and suggest updates and changes. | <p>EC All</p> |
| 9 | <p>New merchandise – Lizzy is continuing with sourcing and costing the new range of FOCCR kit.</p> | |
| 10 | <p>Bute skiff launch – John reported that the Bute skiff was nearing completion and the Committee agreed that the FOCCRs would support the new club when they launch their new skiff.</p> | |
| 11 | <p>Petrol generator – the possibility of grant funding to a generator for the club was discussed but no action required at present.</p> | |
| 12 | <p>AOCB</p> <ul style="list-style-type: none"> ▪ Dougie has kindly agreed to cox for the youth crews. | |
| 13 | <p>Date of next Committee meeting: <u>8:00pm on Wednesday 28th October 2020</u></p> | |