



FIRTH OF CLYDE COASTAL ROWING CLUB

Minutes of FOCCRC Committee Meeting, Wednesday 22nd July 2020 (7:30pm on Zoom)

On-Line:

Committee: John McFarlane, Eleanor Collier, Louise McCarron, Lynda Graham, Hugh Maclean

Apologies: Melanie Grey, Julia McQuaker

Item		Action
1	<p>Welcome John welcomed everyone to the virtual Committee meeting.</p>	
2	<p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> ▪ The previous minutes were agreed. ▪ John confirmed that LSC have agreed we can hold our 2021 Regatta on the 15th May. ▪ David has confirmed he no longer wishes to organise Club Merchandise. <p>Outstanding Actions:</p> <p>All – New merchandise coordinator required</p> <p>MG – To add AGM Minutes and amended Club Constitution to Website</p> <p>EC – New Tab to be added to website for Lifetime/Honorary Members plus changes to Committee and news pages</p> <p>EC – update noticeboard in LSC and yellow folder in Marina Office</p>	
3	<p>Chairman's/Bill Erskine Trophy</p> <ul style="list-style-type: none"> ▪ John proposed that the Chairman's Trophy would be renamed the Bill Erskine Trophy which would be awarded annually at the AGM to the Club Member the Committee felt had made an outstanding contribution. ▪ All agreed this was an excellent idea. 	
4	<p>Committee Vacancy</p> <ul style="list-style-type: none"> ▪ Due to the sad passing of Bill Erskine, Hugh McLean was formally co-opted onto the Committee as Maintenance Officer 	
5	<p>Return to Rowing?</p> <ul style="list-style-type: none"> ▪ Coronavirus Phase 3 Update - There is no change to the current non-rowing position. It was agreed that the new Covid-19 protocol would be updated and issued as and when the guidance changed. ▪ Induction sessions for New Members/Reminder for Existing Members and Cox Course – Louise proposed that we hold a training day at LSC once we are back rowing for new and existing members and that we repeat the successful Coxes training day after that. ▪ FOCCR Training – it was agreed that we should look at having a rolling training programme to deliver in-house sessions or for members to attend external SCRA training. 	

Item		Action
6	<p>Induction Booklet – first draft</p> <ul style="list-style-type: none"> ▪ The draft booklet was well received but there are some areas still to be completed and improved. The information will be on the website and in booklet form. ▪ Louise, Lynda, and Eleanor to have separate meeting to complete. ▪ John to ask Alan Cowan to write a history of the club. 	<p>LMc LG EC</p> <p>JMcF</p>
7	<p>Skiff Checks and Maintenance</p> <ul style="list-style-type: none"> ▪ Box trailer - Hugh has been working on the leak in the box trailer and believes he knows how to prevent future water ingress. ▪ Temporary home at the Marina – the skiffs, road trailers and box trailer were moved to a new site in the Marina last week on the request of the management. ▪ Saltire maintenance – to allow both skiffs to be available if we are allowed to row over the next few months it was proposed that we try and book Saltire into Fairlie Boatyard in October/November so we are not working when the weather is really cold. Hugh is going to speak to Simon to assess availability. 	<p>HMCL + others</p> <p>HMCL</p>
8	<p>Membership Update – 2020/21 Forms and Payments</p> <ul style="list-style-type: none"> ▪ Most of the existing members have now paid their fees and sent in a new membership form. With our new recruits the club should end the year with around 75 members which is very encouraging especially during a Pandemic. 	
9	<p>Skiffie Worlds – FOCCR responses to SCRA questions:</p> <ul style="list-style-type: none"> ▪ Should the next Worlds be in 2022 or delayed until 2023? - NO ▪ Do we want to retain the 3-year cycle? - YES ▪ Do we anticipate taking part in the next Worlds? - YES ▪ Would delaying from 2022 until 2023 allow enough time for training and time to raise funds for travel and accommodation expenses? YES ▪ EC to pass our responses back to SCRA 	<p>EC</p>
10	<p>Date of next AGM</p> <ul style="list-style-type: none"> ▪ Louise proposed that we bring the AGM date forward to the end of the rowing/regatta season maybe 4 weeks after the SCRA AGM. The financial year would also have to be changed accordingly. Eleanor to look at the protocol and constitutional changes involved in achieving this. 	<p>EC</p>
11	<p>AOCB</p> <ul style="list-style-type: none"> ▪ Disclosure – Lynda reported that the Disclosure office is now open and she would be starting to submit applications for Arthur, Hugh, Lizzie, Gary and John as they would be involved with the youth rowers (criteria being Competent Cox with 3 years experience). Everything must be done by the book not least because of the importance of safeguarding but also because there is a chance we could be subject to a compliance audit. ▪ Committee time out – After 4 years Melanie Grey will be taking a break from Committee duties for personal reasons but will return in due course. 	
12	<p>Date of next Committee meeting: 8:00pm on Wednesday 19th August 2020 (Please note later start time)</p>	