



FIRTH OF CLYDE COASTAL ROWING CLUB

Minutes of FOCCRC Committee Meeting, Wednesday 17th June 2020 (7:30pm on Zoom)

On-Line:

Committee: John McFarlane, Julia McQuaker, Melanie Grey, Eleanor Collier, Louise McCarron, Lynda Graham, Hugh Maclean

Apologies: Bill Erskine

Item		Action
1	<p>Welcome John welcomed everyone to the virtual Committee meeting.</p>	
2	<p>Matters arising from previous minutes</p> <ul style="list-style-type: none"> ▪ The previous minutes were agreed. <p><u>Outstanding Actions:</u></p> <p>JMcF – To confirm 15th May is ok for our 2021 Regatta with LSC MG – To add AGM Minutes and amended Club Constitution to Website EC – New Tab to be added to website for Lifetime/Honorary Members (DMc) – Progress on new range of Club Merchandise</p>	
3	<p>Return to Rowing?</p> <ul style="list-style-type: none"> ▪ Due to the continuing Coronavirus restrictions it is unlikely we will be able to return to rowing anytime soon. ▪ The SCRA will update the draft guidelines they have issued when the guidance changes. 	
4	<p>2020/2021 Membership Forms and Payments</p> <ul style="list-style-type: none"> ▪ Eleanor is continuing to contact members and remind them about paying their annual fee and completing a new membership form. ▪ Full update at next meeting once bank statement has been received <p>Review of participation - Louise proposed we assessing how we could make the process of applying for membership easier and friendlier and what else we could do to support new members. She suggested this is incorporated that into a more wide-reaching initiative which includes:</p> <ol style="list-style-type: none"> 1. The study of our objectives as per the Constitution 2. Agree a baseline on how we are delivering on each objective 3. Identify any objectives we'd like to consolidate and build on 4. Set SMART goals and outline the actions required to achieve them <ul style="list-style-type: none"> ▪ Examples of the objectives might be increasing participation or improving recruitment and member retention. 	EC

Item		Action
	<p>Induction Booklet</p> <ul style="list-style-type: none"> ▪ It was agreed that we would work on an induction booklet for new rowers. The sub team would be Louise, Julia, Lynda and Eleanor. First draft to be reviewed at next Committee Meeting. <p>Youth Members</p> <ul style="list-style-type: none"> ▪ Lynda would like to having a small socially distanced social event for the youth rowers and parents. 	<p>LMc JMc LG EC</p> <p>LG</p>
5	<p>FOCCRC Regatta 2021</p> <ul style="list-style-type: none"> ▪ Provisional date for next year's regatta is 15th May. ▪ John to check that date with LSC and if approved Melanie to add to SCRA Calendar. ▪ Hugh attended the LSC Meeting. 	<p>JMcF MG</p>
6	<p>Skiff Checks and Maintenance</p> <ul style="list-style-type: none"> ▪ Hugh has agreed to lead on maintenance and attend Committee meetings until Bill is well enough to return. ▪ Hugh agreed to organise some maintenance work on Saltire and will contact the members who normally get involved and ask them to help. ▪ There may be a leak in the box trailer at the roof vent. Hugh to investigate. 	<p>HMCL</p> <p>HMCL</p>
7	<p>Disclosure Update</p> <ul style="list-style-type: none"> ▪ The process is ongoing and Lynda will take part in a Disclosure Webinar on 22nd June. 	
11	<p>AOCB.</p> <ul style="list-style-type: none"> ▪ LSC Noticeboard – once the Sailing Club has reopened, we should refresh the FOCCR Noticeboard in the entrance area. ▪ FOCCR Yellow Emergency Contact Folder – To be retrieved from the Marina office and updated before rowing starts. 	<p>EC</p>
12	<p>Date of next Committee meeting:</p> <p><u>7:30pm on Wednesday 22nd July 2020</u></p>	